



BOOK RECOMMENDATIONS

COMMUNICATIONS – GENERAL

Why Don't People Listen	Hugh Mackay
People Skills	Robert Bolton
Emotional Intelligence	Daniel Goleman
Working With Emotional Intelligence	Daniel Goleman
Social Intelligence	Karl Albrecht
Social Intelligence	Daniel Goleman

LEADERSHIP COMMUNICATIONS – COMMUNICATING EFFECTIVELY WITH OURSELVES AND OTHERS

Head, Heart And Guts	David Dotlich Et Al
The 7 Habits Of Highly Effective People	Stephen Covey
Principle Centred Leadership	Stephen Covey
Change Anything	Kerry Patterson, Joseph Grenny Et Al
The Education Of Millionaires	Michael Ellsberg
First Things First	Stephen Covey
The Power Of Full Engagement	Jim Loehr And Tony Schwartz

INFLUENCING SKILLS

Influencing Within Organizations	Andzrej Huczynski
The Influencing Edge	Alan Vengel
Influence – The Psychology Of Persuasion	Robert Cialdini
Influencer	Joseph Grenny, Kerry Patterson Et Al

NEGOTIATION SKILLS

The Power Of Nice	Ronald Shapiro And Mark Jankowski
You Can Negotiate Anything	Herb Cohen
Getting To Yes	Roger Fisher And William Ury
Getting Past No	William Ury

DIFFICULT CONVERSATIONS

Crucial Conversations	Patterson, Grenny Et Al
Fierce Conversations	Susan Scott

WRITING SKILLS

Written Communications	Harvard Business School
Dynamic Writing	Nick Souter



FACILITATION SKILLS

The Secrets Of Facilitation

Michael Wilkinson

BUSINESS SKILLS

Visionary Business

Marc Allen

The Emyth Revisited

Michael Gerber

Strategic Business Planning Using The 1PBP

Brian Birley

Guaranteed Success

Philip Brooker

SELLING SKILLS

Little Black Book Of Connections

Jeffrey Gitomer

The Woman's New Selling Game

Carole Hyatt

Win-Win Selling

Wilson Learning

CHANGE YOUR MIND, CHANGE YOUR LIFE – AWESOME SUCCESS LIT

Awaken The Giant Within

Tony Robbins

The Type-Z Guide To Success

Marc Allen

The Power Of Beliefs

Rik Schnabel

Secrets To Creating A Life Beyond Limits

Rik Schnabel

Your Success

Sharon Pearson

From Stress To Success In Just 31 Days

John Dimartini

The Riches Within

John Dimartini

The Seven Spiritual Laws Of Success

Deepak Chopra

You Can Create An Exceptional Life

Louise Hay, Cheryl Richardson

You Can Heal Your Life

Louise Hay